

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
October 9, 2019**

**1. Call to Order**

Meeting was called to order by Financial Secretary Jeff Newton at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Hiess, Jones, King, Newton, Russell

Members Absent: Ambelang, Drehmel

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by Jones seconded by King to approve the agenda. All present Voting Aye. Motion carried.

**4. Report on Reference Department by Howard Rakes.**

Howard Rakes Director of Reference Department shared information about the programming and direction the Reference Department is working on.

**5. Disposition of the minutes of the regular meeting of September 11, 2019.**

Motion made by Russell seconded by King to approve the minutes of the regular meeting of August 14, 2019 as corrected. All present Voting Aye. Motion carried.

**6. Disposition of the vouchers to be paid from the 2019 budget after October 15, 2019.**

Motion made by Jones seconded by King to approve payment of all the vouchers after October 15, 2019. Roll call Vote taken. Aye – Hiess, Jones, King, Newton, Russell. All present Voting Aye. Motion carried.

**7. Public appearances by citizens.**

None

**8. Correspondence**

Thank you from MAC's system for coming to the Welcome Back Night. Thank you from Family Support for sponsoring Domestic Abuse Awareness programming with the discussion of the book Picture Perfect.

**9. Management report**

Director Niese presented the Management Report. He highlighted details from the report. The Library is in off and running with the Fall lineup.

**10. Committee reports**

a) None.

**11. Current Business**

**a) Retention Schedule**

Director Niese presented the retention schedule that needs to be approved by the Board of Trustees and the document signed by the appropriate parties. Motion to approve the checklist of retention and have it signed by the appropriate parties by King seconded by Jones All present Voting Aye. Motion carried.

**b) Holiday Schedule**

Director Niese presented the 2020 Holiday Schedule for the Library. The schedule includes three floating Holidays Motion made by Jones, seconded by King to approve the 2020 Holiday Schedule. All present Voting Aye. Motion carried.

**12. Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to**

**a) Personnel**

Motion made by Jones, seconded by Russell to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to personnel with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Hiess. Jones, King, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:29 pm.

Motion made by Russell seconded by King to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:38 pm.

**13. Announcements**

a) Discussion about a Multi-purpose building. Library, Senior Citizen Center, Meeting Rooms.

**14. Items for future consideration.**

- a)
- b)

**15. Adjournment**

Motion made to adjourn by King seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 5:45 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant