

## **MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL**

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, October 15, 2019 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### **CLERK CALLS THE ROLL**

Council Members present: John Monarski, Rob Kiefer, CW King, Paul Olson, Paul Nadreau, and Jason Hiess. Absent was Chuck Hull.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, City Planner/Transit Manager Brad Hentschel, Police Chief Matt Kelm, Officer Steve McMahon, City Clerk Bridget Givens, and those on the attached sign-in sheet.

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(a) Motion by Kiefer/Nadreau** to approve the minutes of the Regular Council Meeting of October 1, 2019. **All present voting aye, motion carried.**

### **PERSONAL APPEARANCES BY CITIZENS**

**(a)** Police Chief Kelm and Officer McMahon provided an update on the status of the City's K-9 program.

### **PUBLIC HEARINGS**

**(a)** Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer reviewed the location for the proposed tiny houses. Michael Cohoon of Hope Village gave an overview of the vetting process for guests utilizing the homes. Mayor Hoffman opened a Public Hearing regarding a Special Use Permit to operate up to two tiny houses on Parcel #0009, Notre Dame Parish, located at 117 Allen Street, at 6:52 pm. The following individuals appeared: Jeff Halb, 103 S Prairie St; Jason Holen, 202 S Prairie St; Melanie Strauch, 6094 County Hwy F; Jamie Holen, 202 S. Prairie St; Mark Johnson, 201 S Prairie St; and Michael Cohoon representing Hope Village. There being no further requests to speak, the hearing was closed at 7:11 pm.

### **COMMUNICATIONS** - None

### **REPORTS**

**(a) Motion by Olson/Hiess** to approve the Board of Public Works minutes of October 7, 2019. **Roll Call Vote: Aye – Olson, Hiess, Monarski, Kiefer, King, Nadreau. Motion carried.**

**(b) Motion by Nadreau/Hiess** to approve the Plan Commission minutes of October 7, 2019. **All present voting aye, motion carried.**

### **COUNCIL COMMITTEE REPORTS**

**(a) Motion by Monarski/Nadreau** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 8, 2019. **All present voting aye, motion carried.**

**(b) Motion by Monarski/King** to approve the Committee #1 Revenues, Disbursements, Water and Wastewater minutes of October 15, 2019. **All present voting aye, motion carried.**

**(c) Motion by Monarski/Olson** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of October 10, 2019. **All present voting aye, motion carried.**

**(d) Motion by King/Olson** to approve the Committee #5 Oversight of Economic Development minutes of October 8, 2019. **All present voting aye, motion carried.**

**(e)** The Park Board minutes of October 8, 2019 were presented.

**(f)** The Library Board minutes of September 11, 2019 were presented.

### **APPLICATIONS**

**(a) Motion by King/Olson** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

**Motion by Monarski/Olson** to consider items (b) – (h) in one motion. **All present voting aye, motion carried.**

**Motion by Monarski/Olson** to approve items (b) – (h) as follows:

## **APPLICATIONS** (continued)

(b) Application for Class “B”/“Class B” Beer and Wine Retailer’s License from the MACS Music Boosters for Swingin’ at McDonell with Troppo Big Band at McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.

(c) Application for Class “E” Dance and Live Music License from the MACS Music Boosters for McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 18, 2019.

(d) Street Use Permit Application from the Indianhead Track Club for the Frigid 8 and Thermal 3 Run/Walk on December 7, 2019 from 8:00 am – 1:00 pm utilizing various City Streets.

(e) Street Use Permit Application from Chippewa Falls Main Street for Horse Drawn Wagon Rides to be held on December 3-5, 10-12, and 17-19, 2019 from 4:30 pm – 8:30 pm utilizing various City Streets.

(f) Street Use Permit Application from Chippewa Falls Main Street for Santa’s Arrival on November 29, 2019 from 9:50 am – 10:00 am utilizing the parking spots on W Spring Street up N Bridge Street to 411 N Bridge St.

(g) Street Use Permit Application from Chippewa Falls Main Street for the Bridge to Wonderland Parade to be held on December 7, 2019 from 6:00 pm – 7:30 pm utilizing N Bridge Street from Cedar Street to the roundabout.

(h) Street Use Permit Application from Chippewa Falls Main Street for Downtown Trick or Treating to be held on October 31, 2019 from 2:30 pm – 5:15 pm utilizing various City Streets.

**All present voting aye, motion carried.**

**PETITIONS** - None

**MAYOR ANNOUNCES APPOINTMENTS** - None

## **MAYOR’S REPORT**

(a) Mayor Hoffman presented a proclamation declaring October 21 – 27, 2019 as Arbor Week in the City of Chippewa Falls.

**REPORT OF OFFICERS** - None

## **ORDINANCES**

(a) **Motion by Kiefer/King** to approve **Ordinance #2019-14 Entitled:** An Ordinance Granting a Special Use Permit to Operate up to Two Tiny Houses on Parcel #0009, Notre Dame Parish Located at 117 Allen Street, Chippewa Falls, Wisconsin. **Roll Call Vote: Aye – Kiefer, King, Olson, Nadreau, Hiess, Monarski. Motion carried.**

(b) The First Reading of **Ordinance #2019-15 Entitled:** An Ordinance Amending Chapter 31 – Stormwater Management §31.04 Applicability and Jurisdiction of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin was held.

## **RESOLUTIONS**

(a) **Resolution #2019-43 Entitled:** Resolution Regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Highway #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124 was introduced. **Motion by Monarski/Olson** to set a Public Hearing on December 3, 2019 regarding the Discontinuance of a Section of Old Prairie View Road Lying West of Woodward Avenue and South of State Trunk Highway #124 and a Section of Woodward Avenue Lying Along the West Side of Woodward Avenue and South of STH #124. **All present voting aye, motion carried.**

## **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

(a) **Motion by Kiefer/Nadreau** to approve the agreement between the City of Chippewa Falls and CBS Squared, Inc. for the Trans 213 Report – Central Street Bridge Engineering Study. **Roll Call Vote: Aye – Kiefer, Nadreau, Hiess, Monarski, King, Olson. Motion carried.**

**CLAIMS**

**(a) Motion by Olson/Monarski** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$305,496.94
Authorized/Handwritten Claims:	\$6,125.00
Department of Public Utilities:	\$82,191.27
Total of Claims Presented	<u>\$393,813.21</u>

**Roll Call Vote: Aye – Olson, Monarski, Kiefer, King, Nadreau, Hiess. Motion carried.**

**(b) Motion by King/Monarski** to refer the claim of Alyssa Gilliam, 1205 Miles Street to the insurance company. **All present voting aye, motion carried.**

**CLOSED SESSION**

**(a) Motion by Monarski/King** to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session” to discuss and consider the following:

- a. Chippewa County Project 916; and
- b. Possible sale of City-owned parcel in First Avenue Industrial Park; and

**(b) Closed Session under Wis. Stats. Sec. 19.85 (1)(c)** for “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:

- a. Discuss compensation for Engineering Department Employee; and to include the Mayor, Council, Bauer, Rubenzer, Hentschel, and Givens; may return to Open Session for possible action on Closed Session items. **Roll Call Vote: Aye – Monarski, King, Olson, Nadreau, Hiess, Kiefer. Motion carried.**

The Council discussed the items listed above.

**Motion by Monarski/King** to return to Open Session. **All present voting aye, motion carried.**

**ADJOURNMENT**

**Motion by Nadreau/Monarski** to adjourn at 8:23 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk