

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, June 11, 2018 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the May 7, 2018 Board of Public Works meeting. (*Attachment*)
2. Elect Board of Public Works Vice-President.
3. Consider discontinuance of Regent Street from Ludgate Street to Railroad. Make recommendation to the Common Council.
4. Consider discontinuance of Marrs Street from Unity Road to Dutchman Drive. Make recommendation to the Common Council. (*Attachment*)
5. Consider CMAR for 2017. Make recommendation to the Common Council. (*Attachment*)
6. Consider Street Use Permit from Chippewa Falls Main Street for Pure Water Days Car Show. Make recommendation to the Common Council. (*Attachment*)
7. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, June 6, 2018 at 1:00 PM by Mary Bowe.

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Board of Public Works: XXX

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Will be held on **Monday, May 21, 2018 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, MAY 21, 2018

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, May 16, 2018 at 10:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, MAY 7, 2018 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, May 7, 2018 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Mayor Greg Hoffman was absent. Also attending were Ayres Associates, Inc. representative Dave Pantzlaff, Bill Sparkes representing The Oz Run and Assistant City Engineer Bill McElroy, P.E.


1. **Motion** by Olson, seconded by Bauer to approve the minutes of the April 9, 2018 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Dave Pantzlaff appeared and presented the City with a 2018 Engineering Excellence State Finalist Award for the Spring Street Bridge Rehabilitation. The award was given by the American Council of Engineering Companies of Wisconsin and was a finalist among a variety of projects ranging from a Madison Utility Duel Zone Water Tower Reservoir to Madison Stormwater operations to an Appleton ERB Park and Outdoor Aquatics Center. The Spring Street Marsh Arch Rainbow Bridge is one of the only remaining Marsh Arch type bridges in the Midwest. **No action taken.**

3. Director of Public Works Rubenzer presented the attached bid summaries for the Wallerville project. He noted that both bids received were very competitive and under the engineer estimate for the project.
Motion by Olson, seconded by Bauer to recommend the Common Council approve the low bid of \$705,072.53 and award the contract for the Wallerville project to Haas Sons, Inc. Said award contingent on review and approval of the bid documents and bid security by Attorney Ferg. **All present voting aye except Senn who recused himself and abstained from the vote. MOTION CARRIED ON A 3-0 VOTE WITH ONE ABSTENTION.**

4. Bill Sparks appeared to support the attached Street Use Permit for the Oz Run. Bill stated that in previous years, between four hundred and five hundred people participated in the event with a majority participating in the 5K run. Director of Public Works Rubenzer noted that Police Chief Kelm had estimated two officers for five hours on overtime for an estimated total of \$500 for the event. Mr. Sparkes noted that the charge had not been that high in the previous years.
Motion by Rubenzer, seconded by Senn to recommend the Common Council approve the attached Street Use Permit for the Oz Run and to charge the event organizers for Chippewa Falls Police Department services. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:48 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

June 5, 2018

Members of the Chippewa Falls Board and City Council

30 W Central St

Chippewa Falls WI 54729

Dear Board Members & City Council:

I am requesting to discontinue the right of way described as Marrs St near the intersection of Unity Rd.

We are purchasing the eight multi-family lots on the southwestern corner of Dutchman Dr. and Terrence St of which 3 of the lots face Terrence St, 2 of the lots face Dutchman Dr. and the other 3 would have frontage on Marrs St. if it were to continue through to Dutchman. Since we will be able to access all of our buildings off of Dutchman and Terrence with driveways and utilities off of Dutchman and Terrence as well it would be in the interest of the public to discontinue Marrs St at its' current location. The western right away of Marrs is bordered by the City of Chippewa Park and Unity Rd. and Dutchman Rd. already service the park. By adding another road along that park it could pose safety hazards by having traffic surrounding all sides of the park. We also would accept the eastern 33' feet of the right away which would add more property tax to the city on the parcels we are purchasing.

We feel there is no necessary use, or anything to gain by having Marrs St. continue all the way through to Dutchman Dr. and it is our hope that you will consider and approve this petition for discontinuance.

Sincerely,

Craig Wurzer

C&E Lighthouse Properties LLC

1750 Hallie Rd

Chippewa Falls WI 54729

Phone: 715-271-4828

Email – Craigwurzer@gmail.com



DUTCHMAN DRIVE

TERRENCE STREET

MARRS STREET
(PETITIONED TO BE VACATED)

33.00'

33.00'

33.00'

33.00'

MARRS STREET



SHEET NO. 1	C & E LIGHTHOUSE PROPERTIES CONCEPTUAL SITE PLAN CITY OF CHIPPEWA FALLS, WI		OR BY: MAE CHK BY: DHK DATE: 06-05-18	ESB NO: 18092 DRG NAME: CF CONCEPT APPROV: --/--/--	EVERYDAY SURVEYING & ENGINEERING 2101 PRANKER LANE DESIGN 1515 MARSH AVE. SUITE 211 CHIPPewa FALLS, WI 54926	
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COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS: Wisconsin Administrative Code NR 208 requires the Owner of a wastewater treatment facility to complete an electronic Compliance Maintenance Annual Report (eCMAR).

WHEREAS: The Manager of Public Utilities has completed the eCMAR for 2017 and presented it to the Board of Public Works.

WHEREAS: Monthly Average Influent BOD loading, lbs/day, exceeded 100% of design load nine times, and exceeded 90% of design load eleven times.

WHEREAS: Monthly Average Effluent Total Phosphorus, mg/l, exceeded Effluent Limits two times.

WHEREAS: The Board of Public Works reviewed the eCMAR on June 11, 2018 and recommended adoption of a resolution documenting the review of the eCMAR and recommending the following corrective actions required:

- As no Effluent issues were caused by the increased BOD loading, continue monitoring Influent loadings and Facility performance in treating the increased loading.
- Complete the study currently underway, with the intention of re-rating the facility organic loading capacity, and/or identify possible equipment upgrades which would help make the re-rating possible.
- Update and expand the Biological Phosphorous Removal process in-line monitoring equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Chippewa Falls, Wisconsin informs the Department of Natural Resources that the electronic Compliance Maintenance Annual Report has been reviewed and corrective actions have been taken.

BE IT FURTHER RESOLVED, that the Manager of Public Utilities is directed to submit this resolution and eCMAR to the DNR.

Dated this 11th Day of June, 2017

Resolution 2018-xx

Alderman

ADOPTED _____

APPROVED _____
Mayor

ATTEST _____
City Clerk

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: Reporting For:
6/6/2018 **2017**

Grading Summary

WPDES No: 0023604

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	F	0	3	0
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	C	2	3	6
Biosolids	B	3	5	15
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	105
GRADE POINT AVERAGE (GPA) = 3.28				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Chippewa Falls Wwtp

Last Updated: Reporting For:
6/6/2018 2017

Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):	
Influent Flow and Loadings: Grade = F	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = C	<input type="text"/>
Biosolids Quality and Management: Grade = B	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = A	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)	
G.P.A. = 3.28	
<input type="text"/>	



CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

RECEIVED
MAY 11 2018
City Clerk
City of Chippewa Falls
By

Applicant Name and Address: Teri Ouimette, 514 N. Bridge St., Chippewa Falls, WI 54729
Applicant Phone Number: 715-723-6661

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.
Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
Chippewa Falls Main Street, Inc. .
514 N. Bridge Street
Chippewa Falls, WI 54729
715-723-6661

Name of the event: Pure Water Days Parade Car Show [Lineup]
Estimated number of persons participating: 70-100

Date and start and end times requested for street use:
August 11, 2018 11 a.m. - 3 p.m.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):
The portion of Spruce Street between High Street and Bay Street. (see highlighted area on attached map)

Use, described in detail, for which the street use permit is requested:
We will line up vintage cars that will be taking part in the parade and car show during Pure Water Days.

City services requested for the event (e.g., Street Department or Police Department staff time)
Barricades (a map will be provided to the Street Department)

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: *[Handwritten Signature]* Date: 5/10/2018

OFFICE USE ONLY

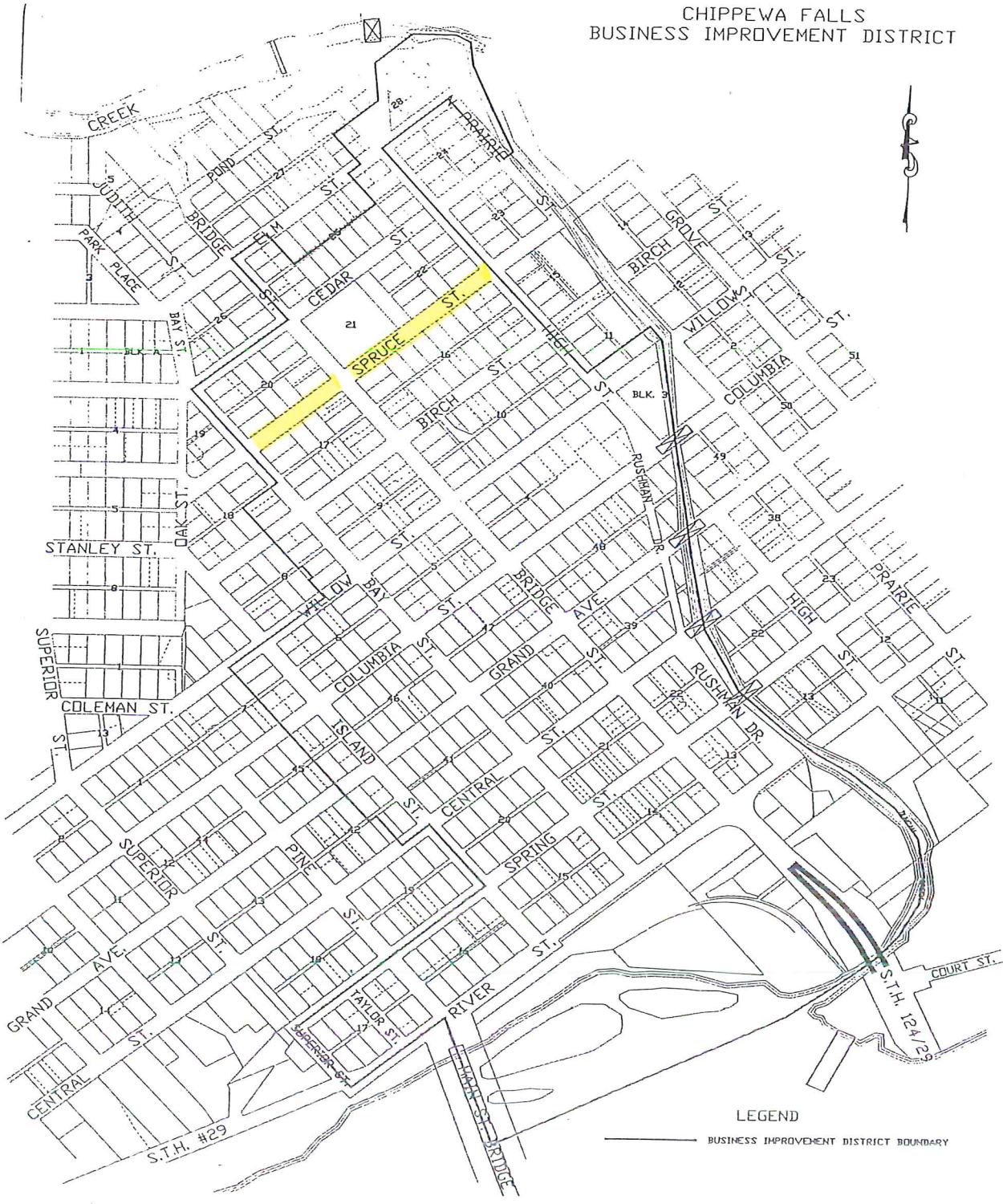
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):
2 Street Dept. Staff for two-hours to setup + pickup barricades. \$168
RJK 6/04/2018

Requirements of Applicant:
None from CCPD. \$105

Approved by: *[Signature]* 5-18-18
Signature of Chief of Police
[Signature] PE, 6/05/2018
Signature of Director of Public Works

Recommendation of Board of Public Works (if required): Approved Denied
Decision of City Council (required): Approved Denied

CHIPPEWA FALLS
BUSINESS IMPROVEMENT DISTRICT



LEGEND

— BUSINESS IMPROVEMENT DISTRICT BOUNDARY