

## NOTICE OF PUBLIC MEETING

### CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, March 12, 2018 at 5:30 P.M.** in the **City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

1. Approve the minutes of the February 12, 2018 Board of Public Works meeting. *(Attachment)*
2. Consider Street Use Permit Application from Chippewa Falls Patriotic Council for Memorial Day Parade on Monday, May 28, 2018. Make recommendation to the Common Council. *(Attachment)*
3. Consider width of Irvine Street from Chapman Rd. to Wisconsin St. Make recommendation to the Common Council. *(Attachment)*
4. Consider width of State Street from Court St. to Grand Ave. Make recommendation to the Common Council. *(Attachment)*
5. Consider width of Miles Street from Wheaton St. to Coleman St. Make recommendation to the Common Council. *(Attachment)*
6. Consider width of Ludgate Street from Oxford St. to Fleet St. Make recommendation to the Common Council. *(Attachment)*
7. Consider width of Lombard Street from Oxford St. to Regent St. Make recommendation to the Common Council. *(Attachment)*
8. Consider width of Oxford Street from Termini. to Lombard St. Make recommendation to the Common Council. *(Attachment)*
9. Consider width of Regent Street from River St. to Ludgate St. Make recommendation to the Common Council *(Attachment)*
10. Consider Letter Agreement with Ayres Associates, Inc. to apply for a grant to replace draw down gate valves, stems and other improvements at Glen Loch Dam. Make recommendation to the Common Council *(Handout)*
11. Adjournment

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.

This agenda may be amended as it is reviewed.

#### **CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, March 7, 2018 at 1:45 PM by Mary Bowe.

**NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, February 26, 2018 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

**NOTE:**

**THE BOARD OF PUBLIC WORKS MEETING**

**FOR**

**MONDAY, FEBRUARY 26, 2018**

**IS**

**CANCELLED**

**DUE TO A LACK OF AGENDA ITEMS.**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, February 20, 2018 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, FEBRUARY 12, 2018 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 12, 2018 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Darrin Senn was absent. Ian Kopp and Tim Cruciani representing Citizen's State Bank were also present at the meeting.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the February 6, 2018 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Ian Kopp appeared to request an easement across City parcel #71813OL01 (see attached) on behalf of Citizen's State Bank. He indicated that the bank had reached an agreement to purchase parcel #70948001 providing access to the City Lakeland Drive parcel from parcel #71352001 which Citizen's State Bank is offering for sale. Director of Public Works Rubenzer stated that he request had been made of the Board and Council twice previously and the request for easement had been approved contingent on annexation of parcel #71352001(for sale). Citizen's State Bank is willing to annex the parcel but in doing so would create a City "island" around parcel #73311001 in the Town of Eagle Point. Creation of an island is in violation of State Statute 66.0221. Director of Public Works Rubenzer stated there was a small chance either parcel would annex if they didn't annex at this time so that he was not in favor of granting an easement without annexation. Mayor Hoffman agreed. Director of Public Works Rubenzer continued that there was a sewer and water boundary agreement in place since 1969, which may allow the island to be formed. He will check with the Wisconsin Department of Administration for their opinion. Also, Director of Public Works Rubenzer stated that he would review the City parcel (Lakeland Drive) to see how or if it is City right-of-way, in which case, no easement across it would be necessary. Mayor Hoffman indicated that the city would get back to Citizen's State Bank when these two questions had been sufficiently researched and answered. **NO ACTION WAS TAKEN.**
  
3. Director of Public Works Rubenzer presented the attached Amendment to Agreement for professional services with Ayres Associates, Inc. for semi-annual groundwater monitoring (sampling, testing and reporting results) at the Nelson Road Landfill. Alderperson Olson stated he thought the \$9,000 estimate for these services was the same as 2017 and Director of Public Works Rubenzer confirmed. **Motion** by Hoffman, seconded by to recommend the Common Council approve the attached Amendment to Agreement for professional services with Ayres Associates, Inc. for semi-annual groundwater monitoring (sampling, testing and reporting results) at the Nelson Road Landfill and to authorize Mayor Hoffman to execute the agreement. **All present voting aye. MOTION CARRIED.**
  
4. The Board considered the attached request from Chippewa Falls Main Street for the Cruise in Summer Series Car Shows for events on May 19, June 23 and July 21, 2018.

Please note, these are draft minutes and may be amended until approved by the Common Council.

Director of Public Works Rubenzer stated that each event required six hours of Street Department staff time at \$50/hour for a total of \$300 per event. He stated that each event alone wasn't a large time requirement but that as more and more events are added, less and less work on the streets can be accomplished. Mayor Hoffman stated that each event draws large numbers of people downtown and downtown businesses strongly supported these events.

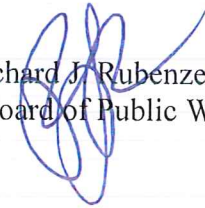
**Motion** by Hoffman, seconded by Bauer to recommend the Common Council approve the attached request from Chippewa Falls Main Street for the Cruise in Summer Series Car Shows for events on May 19, June 23 and July 21, 2018 and to not charge Chippewa Falls Main Street for the events. Voting aye were Hoffman and Bauer. Voting nay were Olson and Rubenzer. **MOTION WAS NOT APPROVED ON A 2-2 VOTE.**

5. The Board considered the attached request from Chippewa Falls Main Street for Pure Water Days Parade and Car Show on August 11, 2018. Alderperson Olson and Director of Public Works Rubenzer both indicated they supported not charging for this event since it was in place for decades.

**Motion** by Olson, seconded by Bauer to recommend the Common Council approve and not charge for the attached request from Chippewa Falls Main Street for Pure Water Days and Car Show on August 11, 2018. **All present voting aye. MOTION CARRIED.**

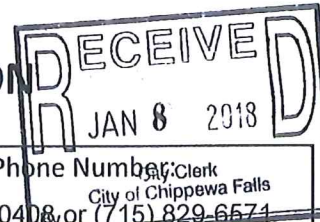
6. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:10 P.M.

Richard J. Rubenzer, PE  
Secretary, Board of Public Works





# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Chippewa Falls Patriotic Council	Applicant Phone Number: (715) 723-0408 City of Chippewa Falls or (715) 829-6574
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<input type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.  Leroy G. Jansky PO Box 685 Chippewa Falls, WI 54729	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:  Brian McIlquham, Commander, CFPC PO Box 685 Chippewa Falls, WI 54729
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Name of the event: Memorial Day Parade	Estimated number of persons participating: 350 including bands
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Date and start and end times requested for street use:  
Monday, May 28, 2018, 9 a.m. to 10:15 a.m. Willow St., and 10:15 a.m. to 10:45 a.m. parade route

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
Willow St between Bridge and N. High St Closure 9-10:30 a.m. Parade route as shown on attached map 10:15 -10:45 a.m.

Use, described in detail, for which the street use permit is requested:  
Annual Memorial Day Parade along parade route and parade staging area on Willow St.

City services requested for the event (e.g., Street Department or Police Department staff time)  
Willow St closure 9-10:30 a.m. and parade route closure 10:15-10:45 a.m. Police officers to stop traffic and lead parade.

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

*Leroy G. Jansky* \_\_\_\_\_ 2/8/2018  
Signature of Applicant Date

### OFFICE USE ONLY

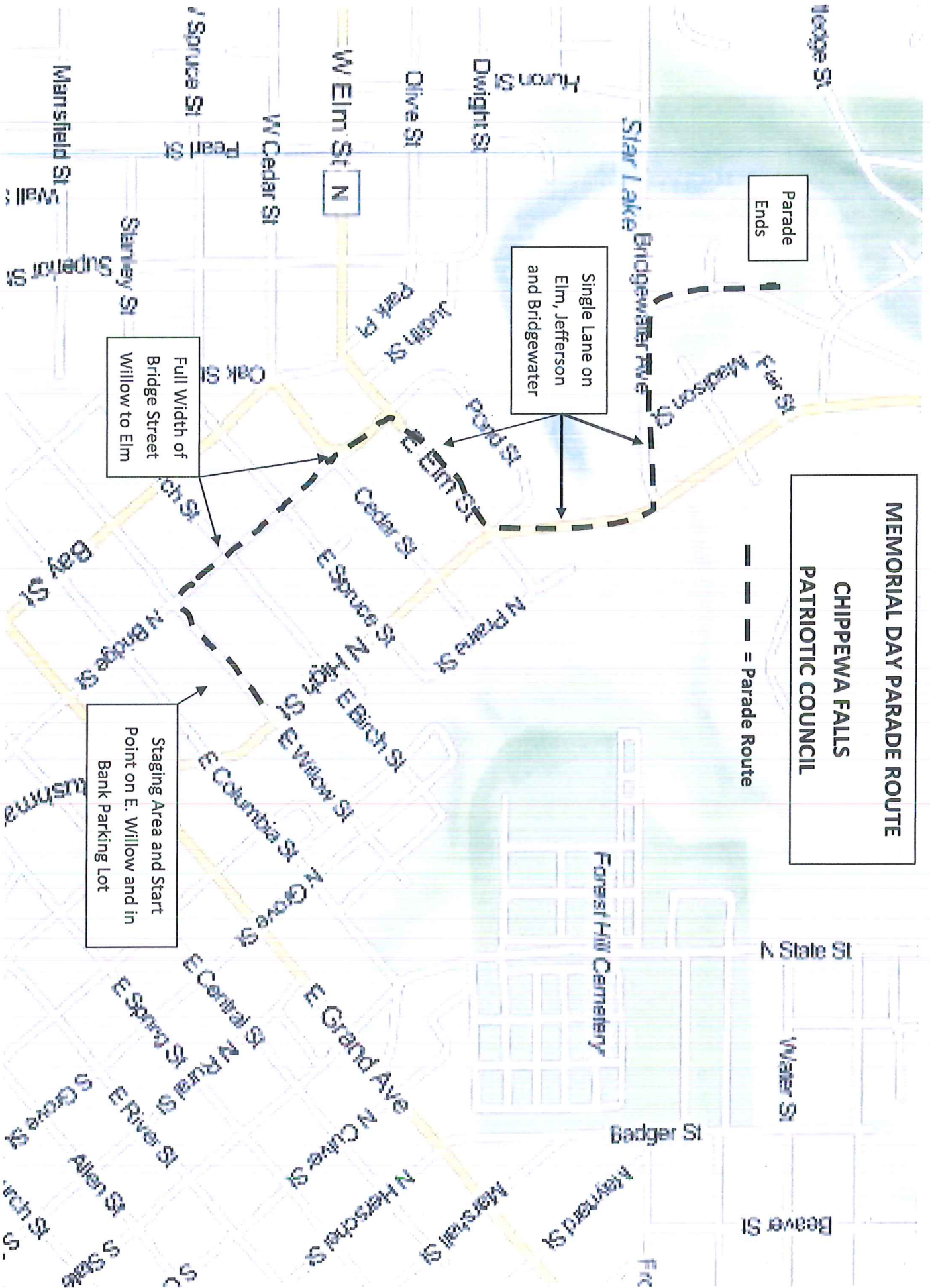
Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
*IF Street Dept. Personnel place Traffic Control (barricades) Friday May 25, 2018 and Pick up Tues. May 29, 2018. Estimated Cost is \$300.  
Patrol Unit to lead parade. No cost. JG/RS*

Requirements of Applicant:  
*CF Patriotic Council may pickup, place, and return barricades if so desired. JG 2/20/2018*

Approved by: \_\_\_\_\_ 2/14/18 \_\_\_\_\_ 2/20/2018  
Signature of Chief of Police Signature of Director of Public Works

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (required):  Approved  Denied



**MEMORIAL DAY PARADE ROUTE**  
**CHIPPEWA FALLS**  
**PATRIOTIC COUNCIL**

--- = Parade Route

Parade Ends

Single Lane on Elm, Jefferson and Bridgewater

Full Width of Bridge Street Willow to Elm

Staging Area and Start Point on E. Willow and in Bank Parking Lot

Hodge St

N State St

Water St

Beaver St

Star Lake Bridge

Forest Hill Cemetery

Badger St

Henry St

Frc

Dwight St

Olive St

W Elm St N

W Cedar St

Spruce St

Stanley St

Mansfield St

Superior St

Judith St

E Elm St

E Spruce St

E Birch St

E Willow St

E Columbia St

E Grand Ave

N State St

S State St

E Spruce St

E River St

Allen St

S State St

N Herschel St

N State St

N Olive St

N Grove St

E Central St

N Rural St

E Spruce St

E River St

N Grove St

Allen St

S State St

S State St

S State St

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Bay St

N Bridge St

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**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
IRVINE STREET (Chapman Rd. to Wisconsin St.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. q) be and is hereby created to read as follows:
  - 4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - q) Irvine Street – (Chapman Rd. to Wisconsin St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
STATE STREET (COURT ST. TO GRAND AVE.)  
AT 38 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 1. q) be and is hereby created to read as follows:
  - 4. The roadway width shall be 38 feet face to face of curbs on the following streets:
    - q) State Street – (Court St. to Grand Ave.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_



**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
MILES STREET (WHEATON ST. TO COLEMAN ST.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. s) be and is hereby created to read as follows:
  - 4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - s) Miles Street – (Wheaton St. to Coleman St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_ Council President

APPROVED: \_\_\_\_\_ Mayor

ATTEST: \_\_\_\_\_ City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
LUDGATE STREET (OXFORD ST. TO FLEET ST.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

1. That Section 8.01 (2) (i) 4. t) be and is hereby created to read as follows:
  4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - t) Ludgate Street – (Oxford St. to Fleet St.)
2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
LOMBARD STREET (OXFORD ST. TO REGENT ST.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. u) be and is hereby created to read as follows:
  - 4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - u) Lombard Street – (Oxford St. to Regent St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
OXFORD STREET (TERMINI TO LOMBARD ST.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

- 1. That Section 8.01 (2) (i) 4. v) be and is hereby created to read as follows:
  - 4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - v) Oxford Street – (Termini to Lombard St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
REGENT STREET (RIVER ST. TO LUDGATE ST.)  
AT 30 FEET FACE TO FACE OF CURBS**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:**

1. That Section 8.01 (2) (i) 4. w) be and is hereby created to read as follows:
  4. The roadway width shall be 30 feet face to face of curbs on the following streets:
    - w) Regent Street – (River St. to Ludgate St.)
2. That this Ordinance shall take effect upon passage and publication.

Dated this 3<sup>rd</sup> day of April, 2018.

1<sup>st</sup> READING: March 20, 2018

2<sup>nd</sup> READING: April 3, 2018

ADOPTED: \_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

PUBLISHED: \_\_\_\_\_