

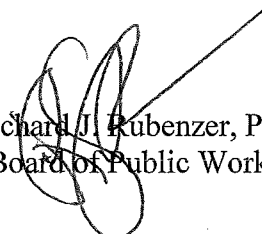
**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
TUESDAY, FEBRUARY 6, 2018 – 5:30 PM**

The Board of Public Works met in City Hall on Tuesday, February 6, 2018 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also attending was Assistant City Engineer Bill McElroy.

1. **Motion** by Olson, seconded by Bauer to approve the minutes of the December 11, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board of Public Works considered the attached list of proposed Special Assessment Rates for 2018. Director of Public Works Rubenzer noted that rates were very similar to last years(2017) but that water main and street and alley surfacing rates had went down while sanitary sewer main rates had risen. Assistant City Engineer McElroy stated he had calculated the rates using historical values and the average of low bid prices from the previous year, (2017), He added that the higher the quantity of an item, the lower the rate.
Motion by Hoffman, seconded by Olson to recommend the Common Council accept the attached list of proposed Special Assessment Rates for 2018 and approve the corresponding resolution. **All present voting aye. MOTION CARRIED.**

3. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:35 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, January 22, 2018 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, JANUARY 22, 2018

IS

CANCELLED

DUE TO INCLEMENT WEATHER.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Monday, January 22, 2018 at 2:00 PM by Mary Bowe.

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, January 8, 2018 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, JANUARY 8, 2018

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, January 3, 2018 at 1:00 PM by Mary Bowe.

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, December 25, 2017 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, DECEMBER 25, 2017

IS

CANCELLED

DUE TO THE HOLIDAY.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, December 20, 2017 at 1:00 PM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, DECEMBER 11, 2017 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, December 11, 2017 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent were Mayor Greg Hoffman and Darrin Senn. Also attending was Assistant City Engineer Bill McElroy.

1. **Motion** by Bauer, seconded by Rubenzer to approve the minutes of the November 13, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. The Board considered the attached City of Chippewa Falls Storm Water Rate Study performed by Clifton Larson Allen. Director of Public Works Rubenzer noted that Committee #1 and the Council had looked at the study but that by Municipal Code Chapter 32, the Board of Public Works is the recommending body for rate adjustments. Alderperson Olson inquired about the snow removal, education, yard waste and equipment replacement budget line items. Director of Public Works Rubenzer answered that only downtown snow removal is charged to the Storm Water Utility. He continued that the education item is for public education such as an annual display booth at the Northern Wisconsin State Fair and a public outreach Storm Water promotional video from Rains to Rivers. Director of Public Works Rubenzer stated that a majority of the yard waste items are labor costs for keeping the yard waste site open on weekends. The replacement fund allows the Utility to replace equipment at the end of its useful life without a large amount of borrowing. Assistant City Engineer Bill McElroy stated that the Commercial, Industrial, Multi-Family and Institutional rates were factors of and based on the residential rate. He added the monthly \$3.00 fee per residence had not changed since formation of the Storm Water Utility in 2006. Alderperson Olson suggested reviewing fees on a more frequent basis. Director of Public Works Rubenzer stated that a rate study could and would be done every few years moving forward. **Motion** by Rubenzer, seconded by Bauer to recommend the Common Council accept the revised Storm Water Utility residential fee of \$3.47 per month per household as recommended in the attached City of Chippewa Falls Storm Water Rate Study performed by Clifton Larson Allen and to approve the corresponding attached resolution **All present voting aye. MOTION CARRIED.**

3. The Board considered the attached revision to Municipal Code Chapter 32 changing the Board of Public Works to Committee #1 as the recommending entity for storm water rates. After discussion relating to ponds, street sweeping, yard waste and other public works parts of the storm water utility, it was decided to leave the ordinance as is. **No action taken.**

4. The Board considered revising Municipal Coe 13.20 – Industrial Waste Analysis. Director of Public Works Rubenzer stated that 13.20(1) should be revised because the utility should collect wastewater samples to verify wastewater concentration and

Please note, these are draft minutes and may be amended until approved by the Common Council.

character but not for volume of flow. Applicable industries are required to construct and maintain their own manholes to determine their own wastewater flow volumes.

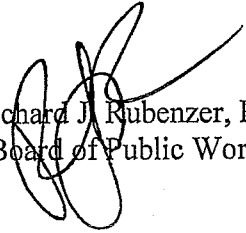
Motion by Rubenzer, seconded by Bauer to recommend the Common Council revise the City of Chippewa Falls Municipal Code 13.20(1) Industrial Waste Analysis by striking or omitting "the quantity of flow and". **All present voting aye. MOTION CARRIED.**

5. The Board considered the attached Chippewa Falls Tentative Street Improvement Program 2018-2022. Assistant City Engineer Bill McElroy stated that streets had been shifted out to later years but that no new streets had been added to the previous list. Director of Public Works Rubenzer stated that completing the 2017 program was a large challenge without an Assistant City Engineer from May through September. He stated that streets were chosen for the improvement program based on street surface condition, traffic volumes, improving streets in all parts of the city and also on utility conditions. Director of Public Works Rubenzer stated the three reasons for the Street Improvement Program;

- 1) To have an orderly, organized improvement of city streets.
- 2) Such a program is required in order for the city to receive Local Road Improvement Funds.
- 3) To have a means of giving all property owners along the streets advance notice, (five years), that their streets are scheduled for improvement.

Motion by Bauer, seconded by Rubenzer to recommend the Common Council accept the attached Chippewa Falls Tentative Street Improvement Program 2018-2022 and approve the corresponding resolution. **All present voting aye. MOTION CARRIED.**

6. **Motion** by Bauer, seconded by Rubenzer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:09 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

RESOLUTION REGARDING 2018 SPECIAL ASSESSMENT RATES

**BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF
CHIPPEWA FALLS, WISCONSIN:**

That the following schedule be and is hereby adopted as the front foot special assessment rates to be charged against abutting property for the installation of the following facilities in the City of Chippewa Falls, WI.

1. Grading and Graveling - \$15.50 per front foot of abutting property.
2. Sanitary Sewer Main
 - a) New construction - \$24.25 per front foot of abutting property
 - b) Replacement - \$24.25 per front foot of abutting property, prorated for 75 year life of old main.
3. Water Main
 - a) New construction - \$22.50 per front foot of abutting property
 - b) Replacement - \$22.50 per front foot of abutting property, prorated for 75 year life of old main
4. Curb and Gutter
 - a) New construction - 100% of the cost, as bid annually.
 - b) Replacement - 100% of the cost of removal & replacement, as bid annually.
5. Preparation for Curb and Gutter on streets that have been graded and graveled in a previous year.
 - a) \$3.00 per front foot of abutting property.
6. Sanitary Sewer Laterals
 - a) New construction - 100% of the cost.
 - b) Replacement - \$825.00/each.
7. Water Services (Actual Cost) New and replacement, in accordance with Public Service Commission rules.
8. Sidewalks
 - a) New construction - 100% of the cost.
 - b) Replacement - 100% of the cost.
9. Driveways
 - a) New construction - 100% of the cost
 - b) Replacement - 100% of the cost

10. Street Surfacing -Assessed per front foot of abutting property based on street width:
a) \$16.00 for 34' face of curb to face of curb or wider.

All Resolutions in conflict herewith are hereby repealed.

This Resolution shall be effective immediately upon passage.

Dated this 6th day of February, 2018.

ADOPTED: _____

Council President

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

PUBLISHED: _____

2018 Special Assessment Rate Computations

Completed By: WMM - 1/30/2018

A. Grade, Gravel, Open

Street Parameters: 34' F-F, 3" HMA Pavement, 9" Base Aggregate Dense 1 1/4"

Items:	Width ft	Depth ft	CF/CY	CY/FT
Common Excavation	37	1	0.04	1.37
Base Aggregate Dense 1-1/4-Inch	37	0.75	0.04	1.03

Costs:	Unit CY/FT	Unit Price CY	Price/FT
Common Excavation	1.37	\$6.80	\$9.32
Base Aggregate Dense 1-1/4-Inch	1.03	\$18.00	\$18.50
Total			\$27.82
Total W/10% for Intersections			\$30.60
Total per Side of Frontage			\$15.30

Recommend \$15.50 FT/ of Frontage

B. HMA Pavement

Items:	Width ft	Length ft	Depth	LBS/SY/IN	Tons/FT
HMA Pavement	30	1	3.00	113.00	0.57

Costs:	Unit Tons/FT	Unit Price Ton	Price/FT
HMA Pavement	0.57	\$51.50	\$29.10 FT/of Street
Total			\$29.10
Total W/10% for Intersections			\$32.01
Total per Side of Frontage			\$16.00

Recommend \$16.00 FT/ of Frontage

C. Water main

Items/Cost:	Unit	Quantity	Unit Price	Total
Water main, 6-8-Inch(Incl. Hyd lead)	LF	312	\$26.00	\$8,112.00
Fire Hydrant	Each	1	\$3,325.00	\$3,325.00
Gate Valve, 6-8-Inch(also 1 hyd. Valve	Each	2	\$931.00	\$1,862.00
Connect to Existing Water main	Each	1	\$590.00	\$590.00
Total				\$13,889
Total per FT (312 FT Calculated)				\$44.52
Total per Side of Frontage				\$22.26

Recommend \$22.50 FT/ of Frontage

D. Sanitary Sewer

Items/Cost:	Unit	Quantity	Unit Price	Total
Sanitary Sewer Main, 8-Inch	LF	312	\$27.50	\$8,580.00
Sanitary Manhole w/Cover(10 VF Typ)	Each	1	\$2,065.00	\$2,065.00
Connect to Existing Sanitary Sewer	Each	1	\$545.00	\$545.00
Total				\$11,190
Total per FT (232 FT Calculated)				\$48.23
Total per Side of Frontage				\$24.12

Recommend \$24.25 FT/ of Frontage

E. Sanitary Service

Items/Cost:	Unit	Quantity	Unit Price	Total
Sanitary Service Pipe, 4-6-Inch	LF	33	\$21.50	\$709.50
Sanitary Wye, 8"x4", 8"x6"	Each	1	\$70.00	\$70.00
Reconnect Sanitary Service	Each	1	\$43.00	\$43.00
Total				\$822.50

Recommend \$825.00 Each

F. Alley Sufacing

Items:	Width ft	Length ft	Depth	LBS/SY/IN	Tons/FT
HMA Pavement	12	1	3.00	113.00	0.23
Costs:		Unit Price	Price/FT		
	Tons/FT	Ton			
HMA Pavement	0.23	\$55.00	\$12.43	FT/of Street	
Total			\$12.43		
Total per Side of Frontage			\$6.22		

Recommend \$6.25 FT/ of Frontage

G. Preparation for Curb and Gutter

Prep C&G Parameters: 2.5' C"G width + 1' behind curb, 9" CABC

Items:	Width ft	Depth ft	CF/CY	CY/FT
Common Excavation	3.5	0.75	0.04	0.10
Base Aggregate Dense 1-1/4-Inch	3.5	0.75	0.04	0.10
Costs:	Unit CY/FT	Unit Price CY	Price/FT	
Common Excavation	0.10	\$7.00	\$0.68	
Base Aggregate Dense 1-1/4-Inch	0.10	\$18.00	\$1.75	
Total			\$2.43	

Recommend \$3.00 FT/ of Frontage