

SIGN PERMIT APPLICATION

CITY OF CHIPPEWA FALLS INSPECTION DEPARTMENT

30 WEST CENTRAL STREET

CHIPPEWA FALLS WI 54729

(715)-726-2752 FAX (715)-726-2759

Applications are on line at:

www.chippewafalls-wi.gov

This is an application only, and is not an authorization for sign installation. This application will be reviewed by the Building Inspector, and if approved, a sign permit will be issued. Applicant must file with the Building Inspector information as outlined on the back of this form. Applicants must complete all parts of this form unless otherwise instructed. Blanks will delay processing of the application and issuance of a permit.

1) CLASS OF WORK

New Sign(s) _____ Repair _____ Replacement _____ Banner _____
Relocate _____ Alteration _____ Demolition _____ Temporary _____

2) USE OF BUILDING

Industrial _____ Multi-Family _____
Commercial _____ Other _____

3) PROJECT LOCATION

Street Address _____

4) PROPERTY OWNER

Name _____ Phone _____

Street _____

City _____ State _____ Zip _____

5) CONTRACTOR

Name of Firm _____ Phone _____

Street _____

City _____ State _____ Zip _____

6) WORK DESCRIPTION

[Estimated Cost: Total \$ _____]

- 7) APPLICANT'S STATEMENT I certify that the information provided on this form is complete and accurate and agree to comply with all applicable codes and ordinances of the City of Chippewa Falls and the State of Wisconsin and any conditions attached hereto. It is further agreed that we hereby absolve and release the City of Chippewa Falls, its agent or agents, from liability, if through the owner or his agent, an error is made in determining the property lines. It is further agreed that the City of Chippewa Falls, its agent or agents, have no responsibility as to the determination of the property lines.

Signature _____ Date _____ Fee \$ _____

DO NOT WRITE BELOW THIS LINE

Treasurer receipt # _____ Building Permit # _____

Treasurer signature _____ Parcel # _____



GENERAL INFORMATION REQUIRED TO BE SUBMITTED. SEE THE BACK OF THIS FORM.

SIGN PERMIT APPLICATION SUBMITTAL REQUIREMENTS

ALL SIGN PERMIT APPLICATIONS SHALL PROVIDE THE FOLLOWING:

1. A plot plan of the premises. Show the location of all structures, existing signs, proposed sign(s) and their Setbacks from all property lines, street or alley right of ways and driveways.
2. Show dimensions of all signs and buildings on the premises in terms of height, length and width.
3. Draw the proposed sign(s) in detail showing height, dimension and proposed copy.
4. Structural plans and foundation plans for the sign(s) shall be submitted if required by the City Inspector.

GENERAL INFORMATION:

1. Area of existing signage: All types except ground sign _____ Ground sign _____

2. Lot frontage in lineal feet: _____ Corner lot: Yes _____ No _____

	Sign #1	Sign #2	Sign #3
3. Area of proposed sign	_____	_____	_____
Type of sign (wall, ground, projecting, banner, etc.)	_____	_____	_____
Sign Height (above grade)	_____	_____	_____
Sign dimensions	_____	_____	_____
Illumination (none, internal, directed)	_____	_____	_____
Setback from front property line	_____	_____	_____
Setback from side property line	_____	_____	_____

PERMIT FEES: 1. Non-Illuminated signs: \$45.00 + \$1.00 per square foot of sign area

2. Illuminated signs: \$45.00 + \$1.50 per square foot of sign area

Smaller project drawings and/or specifications may be submitted using the space below.